




Please return filled form to grandhyatt.nashville@royalproductions.com

Show Name	_____	Show Dates	_____ to _____
Company Name	_____	On-Site Contact	_____
Booth #	_____	On-Site Cell	_____

Accepted Cards:   		Payment/Billing Information	
Card Type	_____	Billing Address	_____
Card Number	_____	Billing City, State, Zip	_____
Name on Card	_____	Exp Date	_____
Billing Email	_____	Signature	_____
Billing Phone	_____		Signature Must Be Cardholder's

The credit card listed above will be used for all charges. Cancellations must be received 48 hours prior to set-up, or no refund will be allowed. Charges to group master account can be arranged through the Convention Services Department.

All orders are a one-time event charge unless specified

Signed order must be received 10 days prior to set-up to receive advance rate

Electrical Service	Qty	Adv. Rate	Std. Rate	Equipment/Service Total
20a 120v Outlet (Service to Booth Only)	0	\$200	\$222	\$0.00
Please call 615-622-4045 for custom or additional power requests				
Internet Service	Qty	Adv. Rate	Std. Rate	Equipment/Service Total
Wireless Internet Connection (per Device)	0	\$63	\$70	\$0.00
Wired Internet Connection @ 15Mbps	0	\$315	\$350	\$0.00
25' Ethernet Cable	0	\$27	\$30	\$0.00
5-Port Network Switch 10/100	0	\$135	\$150	\$0.00
Audiovisual Equipment	Qty	Adv. Rate	Std. Rate	Equipment/Service Total
22" Computer Monitor (Table Stand)	0	\$270	\$300	\$0.00
43" TV (Table Stand)	0	\$774	\$860	\$0.00
60" TV (Floor Stand)	0	\$1,350	\$1,500	\$0.00
70" TV (Floor Stand)	0	\$1,620	\$1,800	\$0.00
42" Monitor with Touchscreen	0	\$1,000	\$1,200	\$0.00
Flipchart Package	0	\$189	\$210	\$0.00
Easel	0	\$54	\$60	\$0.00
Powered Speaker/ Wired Microphone	0	\$360	\$400	\$0.00
USB Webcam	0	\$135	\$150	\$0.00
Laptop (Windows 10)	0	\$405	\$450	\$0.00
25' Extension Cord	0	\$32	\$35	\$0.00
Power Strip (6-plug)	0	\$32	\$35	\$0.00
BesTek Charging Station (8-plug, 4-USB)	0	\$72	\$80	\$0.00
Please call 615-622-4045 for any equipment not listed				

Labor:
 Less than \$1,000 Subtotal = \$50 \$1,000 to 1,499 Subtotal = \$75
 \$1,500 to \$1,999 Subtotal = \$100 \$2,000 to \$2,499 Subtotal = \$130
 \$2,500 to \$2,999 Subtotal = \$160 \$3,000 to \$3,499 Subtotal = \$200
 \$3,500 to \$3,999 Subtotal = \$250 *Greater than \$4,000 Subtotal = \$300

*Exceptions may apply based on Scope of Work

Subtotal	\$	-
Labor	\$	-
26% Service Charge	\$	-
9.25% State Tax	\$	-
Total	\$	-

Customer Signature _____ Date _____